

# Geneva Glen Camp

## 2018 Registration for *International Campers*

Autumn Greetings! We hope to welcome your family to Colorado and to Geneva Glen Camp this summer! The following information will explain enrollment for the 2018 season.

**Attention!!!** As an international family, please know that we will work hard to accommodate you. We have an online registration application just for our international families. Just click on the link provided in the email, then click on the Registration Card (Online Form) and fill out the registration for your camper(s). You may also use the PDF documents as your registration card if you prefer. If so, please print off the registration card, fill it out by hand, scan it, and return by e-mail attachment to [christa@genevaglen.org](mailto:christa@genevaglen.org). Since we have an e-mail address for you, we will use this method for correspondence between you and camp. Always feel free to notify us (via e-mail) of you have any changes to your information or if you ever have questions. International camper families receive this letter before enrollment begins for in-state families (early Nov.). We strive to enroll 20% of our campers from outside Colorado and therefore wish to give you this opportunity to enroll your campers. Enrollment fills quickly and we hope to accommodate first choices. Even for veteran campers, *please do not delay as sessions will fill SOON. Send your information in NOW (or at least email Christa as to your intentions).*

### 2018 Session Dates

2017 Winter Workshop	December 20-23		
2018 Staff Orientation	June 3-10	Monday	Friday
Myths and Magic	June 11 - June 15	Sunday	Saturday
American Heritage	June 17 - June 30	July 1 - July 14	July 15 - July 28
Knighthood I	July 1 - July 14	July 15 - July 28	July 29 - August 11
Knighthood II	July 15 - July 28		
World Friendship	July 29 - August 11		



**Registration Card:** Complete ALL portions of the registration card (repetitions are deliberate, as a section is separated and given to the counselors).

- Please indicate a 2<sup>nd</sup> and 3<sup>rd</sup> choice of session(s) and choices for the wait list in case the session(s) you prefer is/are full. **Your camper will be enrolled in the 2<sup>nd</sup> or 3<sup>rd</sup> choice before being placed on a wait list.**
- Confirmation of your enrollment and/or wait list status will be e-mailed to you. This will serve as your receipt.

### ★ Tuition ★

Session	Tuition Due April 6, 2018	Deposit Due Now	Cancellation Policy	Payment Dates
2-Week Session(s) <i>Camper's ages 6-16</i>	\$1,895/session	\$500/camper per session	Yes- Please see policy on page 2	2 <sup>nd</sup> Deposit- Feb 2, 2018 (\$500/camper per session) <b>Balance Due- April 6, 2018</b>
Myths & Magic <i>Exclusively for boys and girls, ages 6, 7, and 8 and entering 1st-3rd grade in the fall 2018</i>	\$670	\$200 (Due Now)	N/A	<b>Balance Due- April 6, 2018</b>

## **CANCELLATION POLICY- Please read carefully!**

Applies only to confirmed enrollment for any 2-week session (not Myths and Magic). In order to accommodate our many wait listed families as soon as possible, we adhere to the following policy:

1. IF YOU CANCEL BY **APRIL 6, 2018**, ALL DEPOSITS WILL BE REFUNDED, MINUS A PROCESSING FEE OF **\$50**. CANCELLATIONS MUST BE RECEIVED BY EMAIL OR MAIL.
2. IF YOU CANCEL AFTER APRIL 6, 2018, A CANCELLATION PENALTY OF **\$500 PER CAMPER PER SESSION** WILL BE IMPOSED. WE MUST RECEIVE WRITTEN CANCELLATION TWO WEEKS PRIOR TO THE START OF THE ENROLLED SESSION.
3. IF GENEVA GLEN RECEIVES YOUR CANCELLATION WITH LESS THAN 14 DAYS NOTICE, A **\$1,000 PENALTY PER CAMPER PER SESSION** WILL BE IMPOSED.

THESE PENALTIES CANNOT BE TRANSFERRED OR CREDITED TO ANOTHER CAMPER OR SESSION.

## *Please submit or email the following back now...*

- Completed registration card for each child*
- Coordinate payment with our accountant Anne- [accounting@genevaglen.org](mailto:accounting@genevaglen.org)*

**Attention Parents-** For the 2018 summer, all post-registration forms (health, travel, waiver, etc.) will be handled online through Camp-In-Touch, our camp form management system. Shortly after receiving your registration or wait list confirmation, you will receive an email with a link to our Camp-In-Touch page asking you to create an account. Once you have created an account, you will be able to access and see the status of all forms required by camp. If you have questions about the system please contact Johnny Domenico at [johnny@genevaglen.org](mailto:johnny@genevaglen.org) or 303-697-4621 x13.

*Scholarship information, tuition assistance, and tuition payment plans are available.*

*Please contact Christa after January 1<sup>st</sup> at 303-697-4621 ext. 25 or [christa@genevaglen.org](mailto:christa@genevaglen.org) for information.*

*We raise funds for camperships throughout the year and scholarships will be allocated as donations are received.*

★ If another international family would like registration information, or if you have **ANY questions regarding the registration process, please contact Christa** at [christa@genevaglen.org](mailto:christa@genevaglen.org) or 303-697-4621 x 25. More information is located on our website at [www.genevaglen.org](http://www.genevaglen.org).

This will be Geneva Glen's 97<sup>th</sup> season providing meaningful camping experiences for children from all backgrounds. We are happy to have your family in our camp circle!

*Nancy & Ken*

Nancy and Ken Atkinson, Directors

