

# Geneva Glen Camp ... 2012 Registration

## *International Campers*

Warmest Greetings! We hope to welcome your family to Colorado and to Geneva Glen Camp this summer! This information will explain enrollment for the 2012 season.

**Attention!!!** As an international family, please know that we will work hard to accommodate you. First, we hope that these PDF documents will be able to serve as your registration card. Since we have an e-mail address for you, we will use this method for correspondence between you and the camp. The other PDF file (link included in e-mail) is our actual registration card. Print this off, fill it out by hand, and FAX it to Christa Redford's attention at: (0101) (303) 697-9429 (direct line, 24 hours/day). If possible, you also can fill it out, scan it and return by e-mail attachment (christa@genevaglen.org). Always feel free to notify us (via e-mail) of any changes to your information or if you ever have questions. International camper families receive this letter before enrollment begins for in-state families (mid-Nov.). We endeavor to enroll one-third of our campers from outside Colorado and therefore wish to give you this opportunity to enroll your campers. Enrollment fills quickly and we hope to accommodate first choices. Even for veteran campers, *please* do not delay as sessions will fill SOON, and we want you to have the first chance. Send your information in **NOW (or at least email Christa as to your intentions)**.

### 2012 Session Dates



2011 Winter Workshop	December 17-20		
2012 Staff Orientation	June 3-10	Monday	Friday
Myths and Magic	June 11 - June 15	Sunday	Saturday
American Heritage	June 17 - June 30	July 1 - July 14	July 15 - July 28
Knighthood I	July 1 - July 14	July 15 - July 28	July 29 - August 11
Knighthood II	July 15 - July 28		
World Friendship	July 29 - August 11		



**Registration Card:** Complete ALL portions of the registration card (repetitions are deliberate, as a section is separated and given to the counselors).

- **SIGN** on part 3 of the card – a facsimile or a scanned signature is acceptable.
- Be sure to indicate a second and third choice of session(s) and choices for the waiting list in case the session(s) you prefer is/are full. Your camper will be enrolled in the second or third choice before being placed on the waiting list. With the convenience of e-mail, we can help accommodate your choices.
- Confirmation of your enrollment and/or waiting lists will be e-mailed to you. This will serve as your receipt.

### ★ Tuition and Deposit for Two-Week Sessions

- \$1,675 U.S. per camper ages 6-16 for each two-week session. Contact Jessica Woodford (jessica@genevaglen.org), camp's accountant, if you need assistance in currency transfer/credit card payments (please make payment arrangements in a timely manner).
- An initial **\$500** deposit is required for each two-week session for each child, due when you submit your registration application.
- A *second* **\$500** deposit for each confirmed enrolled session is due by *February 10, 2012*.
- Final payment for all sessions is due Tuesday, May 1, 2012.
- For any enrollment after February 10, a \$1,000 deposit will be required.

★ **Tuition and Deposit for Myths and Magic** - Our specialty session exclusively for boys and girls, ages 6, 7, and 8 *and reserved for those entering 1st-3rd grade in the fall 2012!* If you didn't receive any Myths cards and are interested in this session, contact us and we'll email you more information.

- Tuition for the one-week Myths and Magic session is \$565 per camper ages 6-8 *and reserved for those entering 1st-3rd grade* in the fall 2012.
- Myths & Magic requires one \$100 deposit due when you submit your registration application.
- Final payment for all sessions is due Tuesday, May 1, 2012.

**Waiting List-** A \$50 deposit is required for each child on our waiting list (regardless of number of sessions requested) and is fully refundable should your child not attend.

## DEPOSIT AND CANCELLATION POLICY – Please read carefully!

### Deposit policy

If you cancel your camper or change a session before April 1, a non-refundable handling fee of \$50 will be charged from your deposit. For any cancellation or change of session after April 1, our standard cancellation fee (described below) of \$500 for each session applies.

### CANCELLATIONS

Applies only to confirmed enrollment. In order to accommodate our many wait-listed families as soon as possible, we adhere to the following policy:

1. ALL DEPOSITS WILL BE REFUNDED (MINUS HANDLING FEE) IF WE RECEIVE WRITTEN (EMAIL OR MAILED) CANCELLATION NOTICE BY APRIL 1, 2012.
2. IF YOU CANCEL AFTER APRIL 1, 2012, WE WILL REFUND ONE-HALF (\$500) OF THE TOTAL DEPOSIT IF WE RECEIVE WRITTEN CANCELLATION UP TO TWO WEEKS PRIOR TO YOUR ARRIVAL DATE.
3. WE CANNOT REFUND ANY DEPOSIT IF CANCELLATION IS RECEIVED WITHIN TWO WEEKS PRIOR TO YOUR ARRIVAL DATE. YOUR FORFEITED DEPOSIT CANNOT BE TRANSFERRED OR CREDITED TO ANOTHER CAMPER OR SESSION.

### Points to remember:

1. **CHECK THE DATES FOR EACH SESSION.** Two-week sessions begin on Sundays (Check-In on Sun. starts at 2:00 p.m.) and end on Saturdays (Check-Out on Sat. starts at 10:00 a.m.).
2. **ENCLOSE A DEPOSIT CHECK** with your registration card for \$500 X # of children X # of two-week sessions, OR \$100 for each Myths and Magic session.
3. **TRANSPORTATION INFORMATION** and airline guidelines will be emailed in February.
4. **HEALTH FORM**, will be emailed in February and due back to camp **by May 1**.
5. **FINAL STATEMENT**, around mid-April, you will receive a statement showing session(s) enrolled, deposit received and balance due (by May 1) along with more “campy” information regarding clothing, Check-In and Check-Out days, etc.



**\*\* Scholarship information, tuition assistance, and tuition payment plans are available. Please contact Nancy at 303-697-4621 ext. 11 for information. \*\***

★ **DO YOU NEED MORE REGISTRATION CARDS?** If another international family would like registration information, please have them contact us via e-mail ([christa@genevaglen.org](mailto:christa@genevaglen.org)). We value the diversity of campers from around the world!

If you have **ANY questions please contact Christa** at [christa@genevaglen.org](mailto:christa@genevaglen.org) or 303-697-4621, x 25.

This will be Geneva Glen's 91<sup>st</sup> season providing meaningful camping experiences for children from all backgrounds. We are happy to have your family in our camp circle!

*Nancy & Ken*

Ken and Nancy Atkinson, Directors

P.S. – More information is located on our website at [www.genevaglen.org](http://www.genevaglen.org)